# Meeting Minutes

2/8/2022

**In Attendance:** Mike Linderman, Board Chair; Zach Hannum, Board Member; Eric Viviano, Vice Chair; Carolyn Nesbitt, Board Member; Preston Wenz, Superintendent; Jennifer McPherson, District Clerk; Staff Members: Craig Barrus, JoLynn Hanson, Jennifer Adair, Taylor Etienne, Donn Morris; Community Members: Marian Stonehocker, Bev Brumbaugh.

**I. Call to order**

Mr. Linderman called to order the special meeting of the Trout Creek School Board at 6:00 pm on 2/8/2022 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Linderman led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Linderman asked for public comment. Mrs. Etienne stated that the staff wants a meeting with the Board. Mr. Linderman reminded staff that that would need to occur in an open Board meeting. Mr. Morris stated that the staff would appreciate a more informal and private meeting. Mr. Hannum shared that the Board cannot hold a private meeting per open meeting laws, nor can they respond to emails to the Board. Mr. Hannum stated that all trustees need to follow the rules. There is a Board training coming up on February 22, 2022 and all are invited, as it is an open meeting. Mr. Linderman stated that all staff need to hold themselves accountable and that everything that happens at a public school is public information. Mrs. Nesbitt stated that the Board is fiscally responsible to the community as well. Mr. Linderman stated that there needs to be transparency and that a Board member’s job is to listen. He also stated that once a topic is on the agenda, then the Board can discuss in an open meeting and act, if needed. Board members need to stay within the boundaries as Trustees. Every Board meeting is a work session. Elected officials are under scrutiny. Mr. Viviano shared that he struggles with not offering solutions right away when he receives emails and phone calls.

**IV. Motion to Approve the Agenda as Presented**

Action Read By: Mr. Linderman; Motion Made By: Mrs. Nesbitt ; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**V. Approval of Warrants** Ms. McPherson shared with the Board that some critical bills have not come in yet and there would be a need for additional checks to be printed next week. Mr. Viviano asked about the elevator load test payment.

 Action Read By: Mr. Linderman; Motion Made By: Mrs. Nesbitt ; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**VI. Approval of Minutes from 1/11/2022**

 Action Read By: Mr. Linderman; Motion Made By: Mr. Hannum; 2nd: Mr. Viviano

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update**

 Mr. Wenz reported the following:

 **ENROLLMENT**

Total - 73 (up 15 students from the start of the school year - 25% increase)

EK - 14 K - 8

1st/2nd - 15 3rd & 4th - 11

5th/6th - 12 7th/8th - 13

**ATTENDANCE**

Overall - 92%

EK - 100% K - 91%

1st - 89% 2nd - 90%

3rd - 91% 4th - 95%

5th - 82% 6th - 86%

7th - 94% 8th - 90%

**ACADEMICS**

* Observations continue.
* Yvonne Fields with OPI School Improvement office was in and observing classrooms on February 3.
* Yvonne is going to be training on Daily 5 (small group instruction process) and workstations.
* Yvonne will be coming back in and doing model lesson teaching.
* K-4 continues reading groups daily - students are split into groups based on the skill they need to work on and groups are broken up and led by teachers and paras for about 15 minutes - FastBridge data is used to determine these groups.
* FastBridge data in your packet.
* Drafts of pre & post tests are in your packet - these will be put into place at the beginning of next year

**FACILITIES**

-Jared Pullen with Comfort Systems has been out and looked at our HVAC system and will be giving us a bid - says we can use the same duct system, replace main “guts”, and add A/C and heat in the ceiling parts

-Dad’s Heating, Cooling, and Construction is also getting us a bid on HVAC

-Devin Black with Black Castle Roofing was out to look at the roof to get us a bid.

**EXTRACURRICULAR**

-Starting an Athletic Booster Club

-Interest letter that went home to 4th thru 8th grades only brought in 3 family responses (2 for flag football and 3 for track)

-Archery is 24 members strong

I put out the word on Facebook (Sanders County 411) for sponsors for our archery program and have received over $1,200 so far with at least one more coming in

SilverTip Plumbing & Heating $500

Top Dog Construction $300

P3 Dog Training $200

Lana Dicken $200

Adult Ed Line Dancing Group $60

Roy Scott TBD

We are looking at 4-6 tournaments with the Western National Tournament in Sandy, Utah on April 29 & 30

Archery Booster Club will be raffling off a MatthewsVertix bow valued at $999

200 Tickets at $20 ticket

-EAASE Program

**ADULT ED**

-Line Dancing has 16 participants

-Pickleball has about 12 participants

-Aquaponics has 5 participants so far

-Vermicomposting has 6 participants so far

-Alternative Sustainable Feeds has 3 participants so far

-Dancerize with Dogs had 6 participants at the first session and she suspects there will be more this week.

**PERSONNEL**

-We have been chosen by OPI to take part in a Residency program for next school year

We choose two Teacher Leaders; OPI send us two Residency Teachers/

OPI pays for them…we pay $0; all we have to provide or help with is housing.

They can teach a class by themselves or co-teach or help teach however

OPI pays them a stipend and OPI also pays the two Teacher Leaders a stipend.

Clerk & I will be attending a meeting on this in Missoula on 2/17/22

**VIII. Custodial & Maintenance Update**

 Mr. Barrus provided the following report:

- Roof - had another company come look at the roof today to provide a bid for sealing and coating vs replacing.

-HVAC - Had another company approach TCS re: using the existing ductwork, change out the handlers and individual units with updated and cooling capabilities.

-Flooring - Still waiting for a bid from Dad’s. Entertaining the idea of it being an internal summer project.

-Kitchen - New dishwasher is in but still needs to upgrade a few of the breakers. Need to move an old freezer as well.

-Early Kinder - Put tables together and move old desks to the gym.

-Back Door - door jamb is rusted out at the bottom and hinge plates are rusted out and about to fall off. Recommending replacing.

-Septic - Recommend dig up drain pipe in drain field and replace.

-Security - we need additional cameras and those with better capabilities.

-Gym - moved archery net, floor machine is up and running, cutting floor clean time to 2 hours. Still working on transitioning the old coaches room in basement into counseling room. New keyless entry on the main gym door.

-Rental - Painting, electric, subfloor are all done. Need another week or so to finish floor and touch up paint. Picking up lights, vanity, tub/shower insert, and toiler tomorrow. All heaters but one are working. Still recommends replacing the front door.

**IX. District Clerk Update**

Ms. McPherson gave the financial report and answered questions asked by the Board. She also stated that the procurement card application has been successfully submitted.

**X. Discussion (D) and Action (A) Items:**

* 1. Trustee Resolution Calling for an Election

Action Read By: Mr. Linderman; Motion Made By:Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

* 1. Superintendent Contract - The Board would like to do a full, single session meeting. Tentatively looking at 2/24/22 at 6 pm. Clerk to follow up with the Board.
	2. Committee for Collective Bargaining Agreement Process - Mr. Linderman and Mrs. Nesbitt to represent the CBA committee for the Board, to meet with the Union & Teachers on 2/23/222 at 3:15 pm.
	3. Northwest Montana Curriculum Cooperative Letter of Intent - Mr. Wenz presented the letter and information to the Board. He stated that the Distrist is required to have a curriculum person on staff and that NWCC allows us to have that without hiring a teacher for the sole purpose.

Action Read By: Mr. Linderman; Motion Made By: Mr. Viviano; 2nd: Mrs. Nesbitt.

**On the poll of the Board, the motion carried unanimously.**

* 1. Early Kindergarten Student Approval - Mr. Wenz presented two Early Kinder students for approval to attend.

Action Read By: Mr. Linderman; Motion Made By:Mr. Hannum; 2nd: Mrs. Nesbitt.

**On the poll of the Board, the motion carried 4 to 1, with a Nay vote from Mr. Viviano**

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* 1. Assistant Cook Recommendation - Mr. Wenz recommended Paige Buchan to the Board for the Assistant Cook position.

Action Read By: Mr. Linderman; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum.

**On the poll of the Board, the motion carried unanimously.**

**XI. Next Meeting Agenda Items**

1. Water line break
2. Student Teacher Residency Program Update
3. ESSER III funds breakdown
4. Cameras
5. Contracts
6. Door Replacement Update

 **XII. Adjournmen**t – Meeting was adjourned at 7:44 pm

Next Meeting: Regular Board Meeting Tuesday, March 8, 2022 @ 6 pm.

Respectfully Submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2022.

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Michael Linderman, Board Chair Date